



# Faith Christian Academy

5227 FM 1301

Wharton, TX 77488

(979) 531-1000 - Office (979) 531-1001 - Fax

FaithChristianAcademy-Wharton.org

## Application for Admission Procedures Pre-School - 12<sup>th</sup> Grade

1. **Tour** the Faith Christian Academy campus and pick admissions material or download admissions materials from the school website.
2. **Return** to the school office ALL of the following:
  - Application for Admission – All Students
  - \$150 per Student/\$300 per Family Non-Refundable Admission Application Fee – ALL Students
  - \$100 per Student Entrance Screening Fee – New Students Only Grades K-12
  - Authorization to Release Information – All Students
  - Parent Commitment – All Students
  - Copy of Birth Certificate – New Students Only
  - Copy of Immunization Records – Updated Records Only
  - Copy of your most recent report card and/or transcript of all courses completed – New Students Only
  - Copy of special diagnostic reports on learning, physical and/or emotional difficulties – New Students Only or Updated Records on Returning Students
  - Letters of Recommendation - New Students Grades 1-12
3. After ALL of the above mentioned paperwork is received and reviewed, you will be contacted in regard to scheduling an **interview** with the administration.
4. If all parties are in agreement with continuing to pursue enrollment at Faith Christian Academy, a date for required **entrance screenings** will be set for students entering Kindergarten-Grade 12. Screenings include assessments in math, language arts, and brain processing.
5. The administration will contact parents to review **screening results** and to discuss final enrollment or denial of enrollment.
6. A **Financial Contract** will be mailed after acceptance and should be signed and returned promptly.
7. Admission application fees are **non-refundable**.



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## Application for Admission

**Nursery School (12 Months) ~ Nursery School (18 Months) ~ Nursery (Age 2) ~ Pre-School (age 3) ~ Pre-Kindergarten (age 4) ~ Kindergarten (age 5) ~ Grades 1-12**

*Students must be the appropriate age on September 1 of the school year they are applying for.  
Please complete application in its entirety. If information does not apply, please denote with N/A.*

Date of Application \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

Grade Level Applied for \_\_\_\_\_

2-day \_\_\_\_\_ 3-day \_\_\_\_\_ 5-day \_\_\_\_\_ (Nursery School, Pre-School 18 Months – 3 Years)  
Full Day \_\_\_\_\_ Half Day (12 Months thru Pre-K4 Only)

Student \_\_\_\_\_  
Full Legal Name First Middle Last

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Place of Birth \_\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_  
Month Day Year

Mailing Address \_\_\_\_\_  
Street / P.O. Box City State / Zip Code

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

Phone (daytime) \_\_\_\_\_ Phone (daytime) \_\_\_\_\_

Email \_\_\_\_\_ Email \_\_\_\_\_

Occupation \_\_\_\_\_ Occupation \_\_\_\_\_

Employer \_\_\_\_\_ Employer \_\_\_\_\_

Parents are: \_\_\_\_\_ married \_\_\_\_\_ separated \_\_\_\_\_ divorced \_\_\_\_\_ one parent deceased

\_\_\_\_\_ student living with natural parent and step-parent (please elaborate)

Is the student living with at least one parent? \_\_\_\_\_ Yes \_\_\_\_\_ No

If "no", with whom is the student living (grandparent, guardian, relative, etc.)? \_\_\_\_\_

If parents are divorced or separated, who has legal custody of the student? \_\_\_\_\_

Names and ages of brothers and sisters: \_\_\_\_\_

If other than the parents or guardians, list the name of person responsible for tuition and fee payments:

Name \_\_\_\_\_ Mailing Address \_\_\_\_\_  
*Street*  
\_\_\_\_\_  
*City State Zip Code*

Please list schools previously attended:

*School Location Dates Grades Completed*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is the student eligible to return to all previously attended schools? \_\_\_\_ Yes \_\_\_\_ No

Has the student's absences and/or tardies exceeded any prior school attendance policies? \_\_\_\_ Yes \_\_\_\_ No

Has the student ever been placed on academic probation? \_\_\_\_ Yes \_\_\_\_ No

Has this student ever failed a grade? \_\_\_\_ Yes \_\_\_\_ No

If you answered "yes", what year and grade level was failed? \_\_\_\_\_

Has this student been in special classrooms, received accommodations (IPE, 504, etc.), or received modifications to curriculum in previous schools? \_\_\_\_ Yes \_\_\_\_ No

If you answered "yes", please explain and provide pertinent records: \_\_\_\_\_  
\_\_\_\_\_

Does this student have a history of physical or emotional conditions, learning differences or ADD/ADHD that required professional attention or which might require special attention at Faith Christian Academy? \_\_\_\_ Yes \_\_\_\_ No

If you answered "yes", please explain and provide pertinent records: \_\_\_\_\_  
\_\_\_\_\_

Does this student take any prescription medications? \_\_\_\_ Yes \_\_\_\_ No

If you answered "yes", please list medication names, dosages and when taken \_\_\_\_\_  
\_\_\_\_\_

Please add any further information which may assist in the guidance of your child at Faith Christian Academy, such as medical, physical, emotional, information, etc. \_\_\_\_\_  
\_\_\_\_\_

Has the student ever been suspended, expelled or asked to leave any prior school? \_\_\_\_ Yes \_\_\_\_ No

If you answered "yes", please explain. Include the name of the school and the name of the principal.

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Has the student ever been arrested or had charges filed against them by a law enforcement agency? \_\_\_\_ Yes \_\_\_\_ No

If you answered "yes", please explain: \_\_\_\_\_

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Please describe this student's interests, talents and abilities: \_\_\_\_\_

Please indicate (yes or no) if you are a Christian. \_\_\_\_ Student \_\_\_\_ Father \_\_\_\_ Mother \_\_\_\_ Guardian

What church does your family attend? \_\_\_\_\_ Members? \_\_\_\_ Yes \_\_\_\_ No

How often do you attend church and/or Sunday school? \_\_\_\_ Weekly \_\_\_\_ Frequently \_\_\_\_ Infrequently

Why do you desire that your child enter Faith Christian Academy? \_\_\_\_\_

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From what source did you first receive information about Faith Christian Academy? \_\_\_\_\_

List any particular interests you have and would be willing to share with the school: \_\_\_\_\_

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**TWO LETTERS OF RECOMMENDATION** for NEW students entering Grades 1-12.

The letters can be from the following:

1. A principal, administrator, or academic instructor from the school most recently attended.
2. A Church leader or Sunday School Teacher.
3. A Social Activity Leader (i.e. Cub/Girl Scout Leader, Little League Coach, Dance Instructor, etc.)
4. A Community Leader

Please make sure the letters include the full name, position and contact information for each writer.



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## AUTHORIZATION TO RELEASE INFORMATION

I, \_\_\_\_\_ authorize the release of the records for

STUDENT NAME: \_\_\_\_\_  
Last First Middle Birth Date

Most Recent School: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

The following records may be released:

Transcript of subjects and grades

State proficiency test results

Attendance record

Standardized test results

Psychological or other individual test results

Health records

Special education records, if applicable

I am the parent, guardian, or custodian of the subject of these records.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

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## *REQUEST FOR RECORDS*

To the Registrar:

Please fax the above records to (979) 531-1001 and mail the original copies to Faith Christian Academy, 5227 FM 1301, Wharton, TX 77488, if available for this student, as soon as possible. We would appreciate receiving any additional information that would enable us to better meet the individual needs of the student. Thank you in advance for your prompt cooperation.

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date

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“Endeavoring to provide a Christ-centered learning environment and excellence in academics”

# Faith Christian Academy

## PARENT COMMITMENT

1. I have read and understand the school's philosophy of an education that is Christian and its Statement of Faith and agree that my child will be taught according to these Scriptural principles.
2. I accept the challenge to "train up a child in the way he should go." (Proverbs 22:6), and pledge that this training will be carried on in the home. I place my trust in Faith Christian Academy to extend that training more completely.
3. I understand that I have responsibility before God to be actively involved in the education and discipline of my child. I agree to uphold and support the high academic standards of the school by providing a peaceful place at home for my child to study, and to give my child encouragement in the completion of homework assignments.
4. I will faithfully support the school through prayers and positive attitude, and in keeping with Matthew 18:15, I am committed to giving a good report by sharing any complaints and negative comments only with the people involved. Unresolved issues will be taken care of by using the schools' chain-of-command.
5. I have read, understand and agree to the school's parent involvement policy that requires:
  - A. I agree to attend parent/student orientation.
  - B. I agree to attend one parent class each semester.
  - C. I agree to observe my child(ren) in the classroom for one hour each semester.
  - D. I agree to attend one parent/teacher conference for each of my children each semester.
  - E. I agree to come for a conference and administer discipline if I am called.
  - F. I agree to obtain a minimum of 10 parent points each semester.
6. I understand and will fulfill my financial commitment to pay for the educational services the school is providing for my child. I understand that TUITION is due in full on the 15<sup>th</sup> day of the August (or within 10 days of enrollment if applicable) or monthly payments via FACTS on the 1<sup>st</sup> of each month. Other fees incurred throughout the school year (i.e. lunches, extended care, etc.) are due on the 15<sup>th</sup> day of the month following the invoice date and after the 25<sup>th</sup> of the calendar month, a \$10.00 per day late charge will be assessed. Tuition and other fees that are consistently not paid by as described above will be reason for removal of student from the academy. Faith Christian Academy will withhold records for failure to pay tuition. Should I incur financial difficulties, I will give the academy an opportunity to work with me and abide by the governing board's decision.
7. If I, or any member of my immediate family, reach a point of disagreement on an issue of a non-criminal nature with Faith Christian Academy and/or its legal corporate entity in keeping with 1 Corinthians 6:1, I agree to submit to a board of conciliation the members of which have been selected by me and officials of the school, rather than taking the dispute to a civil court. I agree the procedure to be followed, including costs involved, would be that which has been established by the Christian Legal Society.
8. I, as parent/guardian of the student applicant, do sincerely give my pledge to the above items. I understand that failure of the parents or child to comply with the established policy, parental commitment, or failure to meet financial obligations will forfeit the student's privilege of attending Faith Christian Academy.

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Signature of Father

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Signature of Mother

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or Signature of Guardian

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Date

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Date

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Date

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Revised August 2011